



MOUNTLAKE TERRACE CITY COUNCIL
WORK SESSION MINUTES

September 11, 2025
7:00 p.m.

Mountlake Terrace City Hall and
via Telephone and Teleconference

1. Call to Order

Mayor Matsumoto Wright called the meeting to order at 7:00 p.m.

2. Attendance Roll Call

City Clerk Jennifer Joki called roll for the City Council.

Council Present:

Mayor Matsumoto Wright
Councilmember Murray
Councilmember Paige
Councilmember Ryan
Councilmember Sonmore
Mayor Pro Tem Wahl

Council Absent:

Councilmember Woodard

A motion to excuse Councilmember Woodard was made by Mayor Pro Tem Wahl, seconded, and passed by **vote; 6-0**.

Guests Present:

All Together, LLC Branding Strategist Kristian Gist (via Teleconference)
Diversity, Equity and Inclusion Commission Chair Scott Matsuda
Diversity, Equity and Inclusion Commission Vice-Chair Teresa Courtney
Diversity, Equity and Inclusion Commissioner Vonita Francisco PlanItGeo
Urban Forestry Planner Matt Urmson (via Teleconference)

Staff Members Present:

City Clerk Jennifer Joki
City Manager Jeff Niten
Communications and Community Engagement Manager Sienna Spencer-Markles
Deputy City Manager Carolyn Hope
Economic Development Manager Ryan Doss
Facilities Supervisor Floyd Garrigues
Recreation and Parks Director Jeff Betz
Stormwater Program Manager Patrick Hutchins

3. General Public Comment

All public comments submitted in writing were provided to Council.

- MLT resident Adam Cickay commented (via teleconference) on Covid19 and in opposition to the Flock Security Camera agreement.
- MLT resident Gillian Levine commented (via teleconference) in opposition to the Flock Security Camera agreement.
- MLT resident Susan Kuhn commented in support of the Urban Forest Management Plan.
- MLT resident Audrey Meyer commented in support of the Urban Forest Management Plan.

4. City Manager's Report
City Manager Jeff Niten

Niten's report included:

- Next Community Conversation is on October 2 at the Ballinger Senior Center.
- Chamber of Commerce Wag Fest event was successful with an estimated 3,000 people in attendance.
- Lodging Tax Grant Funding application period opened on September 10 and goes through October 22.

Niten heard and responded to questions and comments from council regarding the amount in the Lodging Tax Grant Fund, continuation of the grant fund after the redevelopment of the hotel, and the Lodging Tax Grant Fund budgeted amount increase.

5. Review Urban Forest Management Plan and Ordinance
Stormwater Program Manager Patrick Hutchins

Hutchins introduced Matt Urmson of PlanItGeo who presented on this item to include why trees matter, what we learned from the data, plan's vision, goals, and key findings, five urban forest goals, and strategies for implementation.

Hutchins and Urmson heard and responded to questions and comments from council regarding trees removed for car wash, development removing trees, fee in lieu of tree removal (money goes into tree fund), developers replanting trees, tree equity score, community surveys and respondents, plan goals, climate change and impact on the plan, funding, appreciation for the work on this plan, mistakes cities make with planting wrong kind of trees, and the Heritage Tree Program.

6. Review Professional Services Agreement with All Together, LLC, for Citywide Branding, Placemaking, and Marketing Strategy
Economic Development Manager Ryan Doss and Communications and Community Engagement Manager Sienna Spencer-Markles

Doss and Spencer-Markles introduced Kristian Gist of All Together, LLC then presented on this item to include the purpose, council goals, background, scope and timeline, financial and budget implications, and staff recommendation.

Doss, Spencer-Markles, Niten, and Gist heard and responded to questions and comments from council regarding choosing an out-of-state consultant, how this plan is different from

previous ones, cost analysis, attracting business developers with branding, number of businesses wanting to be in Washington state, space available for development, sense of identity, need right developer to appreciate Mountlake Terrace, marketability, talk with other client's customers regarding results, other customers similar to Mountlake Terrace, metrics for success, part of the World Cup marketing, community engagement, cohesive brand identity, economic development branding and marketing, long-term branding, work in suburban communities, and help with Town Center development.

7. Presentation on Asset Management Practices: Property Management
Recreation and Parks Director Jeff Betz

Betz introduced Facilities Supervisor Floyd Garrigues then presented on this item to include the purpose, council goals, facility condition assessment, facilities reviewed, financial and budget impacts, and next steps.

Betz and Garrigues heard and responded to questions and comments from council regarding the City Hall fix-it list, future costs, preventative maintenance schedule, grant money for repairs, Real Estate Excise Tax as main funding source, partnerships, grant writer, grant schedule, budget choices, councilmembers educated on issues to assist with decisions, tracking and inventory platform, and this was "eye-opening" presentation.

8. Review Diversity, Equity and Inclusion Strategic Plan
Deputy City Manager Carolyn Hope

Hope introduced Matsuda, Courtney, and Francisco and all presented this item to include council goals, legislative history, acknowledgments, purpose, definitions, demographics, internal analysis of city operations, external analysis of community members' experiences, and what people love about Mountlake Terrace.

A motion to extend the meeting to 10:25 p.m. was made by Mayor Pro Tem Wahl, seconded, and approved by **vote; 6-0**.

Hope, Matsuda, Courtney, and Francisco continued the presentation with what residents love about Mountlake Terrace, action plans, and next steps.

Hope, Matsuda, Courtney, and Francisco heard and responded to questions and comments from council regarding the online survey, appreciation for the work on this plan, how the survey questions were determined, and funding to accomplish action steps.

9. Review September 18, 2025 Regular Meeting Agenda
The agenda was reviewed by council.

10. Council Comments

- Councilmember Murray mentioned Saturday city events - National Day of Service and Luminaria Walk.
- Councilmember Ryan recognized today is 9/11.

11. Adjournment

Mayor Matsumoto Wright adjourned the meeting at 10:16 p.m.

A handwritten signature in blue ink that reads "Kyoko Matsumoto Wright". The signature is written in a cursive, flowing style.

Kyoko Matsumoto Wright, Mayor

A handwritten signature in blue ink that reads "Jennifer Joki". The signature is written in a cursive, flowing style.

Jennifer Joki, City Clerk