



MOUNTLAKE TERRACE CITY COUNCIL
REGULAR MEETING MINUTES

March 5, 2026
7:00 p.m.

Mountlake Terrace City Hall and
via Telephone and Teleconference

Councilmembers Present

Councilmember Doyle (via Teleconference)
Councilmember Matsumoto Wright
Councilmember Murray
Councilmember Paige
Councilmember Sonmore
Mayor Pro Tem Wahl
Mayor Woodard

Councilmembers Absent

Councilmember Matsumoto Wright

Staff Members Present

Building Official Matthew Gisle
City Attorney Hillary Evans
City Clerk Jennifer Joki
Civil Engineer II Lucas Kragt
Code Compliance Officer Laura Stevenson
Deputy City Manager Carolyn Hope
Parks Supervisor Celina Williams
Public Works Director Gary Schimek

Guests

Eagle Scout Isabelle Green
Eagle Scout William Green

1. Call to Order – Flag Salute – Roll Call

Mayor Woodard called the meeting to order at 7:00 p.m.

City Clerk Jennifer Joki called roll.

A motion to excuse Councilmember Matsumoto Wright was made by Mayor Pro Tem Wahl and seconded.

Motion carried 6-0.

2. Late Changes to Agenda

None.

3. Public Comment

No one signed up to comment in person or remotely. Written comments received were forwarded to Council.

4. Consent Agenda

A motion to approve the Consent Agenda, items a-b, was made by Mayor Pro Tem Wahl and seconded.

Motion carried 6-0.

- a. Meeting Minutes for 2/19/2026 and 2/26/2026
- b. Payment of claims

5. Recognition of Eagle Scouts

Parks Supervisor Celina Williams presented certificates of recognition to Eagle Scouts Isabelle and William Green and recognized Sally Buckingham, a local resident who was involved with parks and projects and recently passed away.

6. Proclamation for Women's History Month

Councilmember Erin Murray spoke about local Girl Scout troop 50529, read the proclamation aloud, and presented it to the members.

7. Review, Public Hearing, and Vote on Engineering Development Manual (EDM) and Ordinance Adopting Associated Code Amendments

Civil Engineer II Lucas Kragt and Public Works Director Gary Schimek

Kragt presented on this item to include a brief history on development standards, substantial code and manual updates, timeline for updates, legislative history, key code changes, key EDM changes, and staff recommendation.

Kragt and Schimek heard and responded to questions and comments from council regarding chapter 7.6 overhead utility undergrounding requirements and local access streets right of way.

A motion to open the public hearing was made by Mayor Pro Tem Wahl and seconded.

Motion carried 6-0. The public hearing was declared open.

Public Hearing Testimony: None

A motion to close the public hearing was made by Mayor Pro Tem Wahl and seconded.

Motion carried 6-0. The public hearing was declared closed.

A motion to adopt the Engineering Development Manual and Ordinance Adopting Associated Code Amendments was made by Mayor Pro Tem Wahl and seconded.

Council Discussion: Councilmember Paige asked staff who is responsible for trees damaging sidewalks.

Motion carried 6-0.

8. Presentation on Code Compliance Update

Code Compliance Officer Laura Stevenson and Building Official Matthew Gisle

Stevenson presented on this item to include code case statistics, code case revenue, violation to correction flowchart, collaborative tools, and code cases.

Stevenson and Gisle heard and responded to questions and comments from council regarding consequences of resident removing or ignoring code violation tag, trigger for Code Compliance Officer to follow up on a violation, causes of and assistance with properties in severe disrepair, appreciation for the work Stevenson does for the city, softer touch when addressing residents in violation, new processes are a valuable resource, and appreciation to City Attorney for work on the code violation cases.

9. Review Interlocal Agreement with Town of Woodway for Street Sweeping Services

Public Works Director Gary Schimek

Schimek presented on this item to include the existing street sweeping program and the Town of Woodway's request, benefits and potential impacts, and staff recommendation.

Schimek heard and responded to questions and comments from council regarding partnering with other agencies, the importance of street sweeping, cost analysis, permit requirement, helping another city/town, and determination of agreement not working.

10. Review Addendum 6 to Interlocal Agreement with Edmonds Wastewater

Public Works Director Gary Schimek

Schimek presented on this item to include the purpose of addendum, background, final 2-year extension, negotiating a new 30-year agreement in 2028, and ask of council.

Schimek heard and responded to questions and comments from council regarding looking at other options besides Edmonds in 2028, costs based on flow and capacity versus population, improvements to Edmonds Wastewater plant, and appreciation for Schimek's work.

11. City Manager's Report

Deputy City Manager Carolyn Hope

Hope's report included:

- Successful Safety Training this week (session 1 of 3)
- Last night was first night of the MLT Community Academy and five councilmembers attended, next week is City Manager's Office responsibilities

- Reminder that there is an Executive Session tonight and it can go before or after Council Liaison reports

12. Council Liaison Reports

Councilmember Doyle's report included:

- February 12 Council meeting
- February 19 City Manager meeting
- February 19 City Council meeting
- February 25 Terrace Talk
- February 26 City Council meeting
- March 4 MLT Community Academy

Councilmember Murray's report included:

- March 4 MLT Community Academy

Councilmember Paige's report included:

- February 11 City Manager meeting
- February 12 City Council meeting
- February 26 City Council meeting
- March 4 MLT Community Academy,

Councilmember Sonmore's report included:

- March board and commission meetings are next week

Mayor Pro Tem Wahl's report included:

- February 21 State Representative Ryu Townhall meeting at MLT City Hall
- February 24 Snohomish County Tomorrow Exploratory Committee meeting
- February 24 MTL Chamber of Commerce networking event
- February 25 Snohomish County Tomorrow Steering Committee meeting, elected co-chair of committee
- February 25 Terrace Talk
- February 26 Puget Sound Regional Council Operations Committee meeting
- February 26 Puget Sound Regional Council Executive Board meeting
- February 26 City Council Finance Committee meeting
- February 26 City Council meeting
- February 27 Snohomish County Cities and Towns Executive Board meeting
- March 4 Snohomish County Tomorrow Executive Committee meeting
- March 4 MLT Community Academy
- March 5 City Council meeting

Mayor Woodard's report included:

- February 19-20 Driver for cold weather shelter van
- February 21 100 Black Men in Action event in Everett
- February 21 WA State Coalition of African Community Leaders event government

panelist

- February 21 Diversity, Equity and Inclusion Commissioner Apio comedy show with Commissioner Francisco as behind the scenes support
- February 23 Interview panelist for Community Development Director
- February 23 Snohomish County Mayors meeting
- February 25 Terrace Talk with City Manager
- February 26 City Council Finance Committee meeting
- February 27 MLT Plaza Senior Living conversation
- February Completed city cybersecurity training
- March 6 Caller for Foundation for Edmonds School District fundraisers

13. Executive Session

Council moved to Executive Session at 9:26 p.m. with no action to follow. The expected time of return is 9:50 p.m. Executive session was extended until 10:00 p.m.

Open Session

Council returned to Open Session at 10:00 p.m. with no action taken.

14. New Business

None.

15. Adjournment

Mayor Woodard adjourned the meeting at 10:00 p.m.



Steve Woodard, Mayor

Jennifer Joki, City Clerk